



**Cecilware®**

# Operator Manual

## AL-LEN™ Ground Coffee Dispenser

Model A



**Model A**

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Thank you for purchasing this quality Ground Coffee Dispenser. For your safety and the safety of others, read all warnings and the operator's manual before installing or using the product. Properly instruct all operators. Keep training records. For future reference, record serial number here:

**Grindmaster-Cecilware**

4003 Collins Lane, Louisville, KY 40245 USA  
Phone: 502.425.4776 Toll Free: 800.695.4500  
Fax: 502.425.4664  
Web: gmcw.com Email: info@gmcw.com

Grindmaster-Cecilware provides the industry's BEST warranty. Visit [gmcw.com](http://gmcw.com) for warranty terms and conditions.



**Grindmaster  
Cecilware**

## Unpacking

Carefully lift unit out of shipping container, and inspect immediately for shipping damage. Your Ground Coffee Dispenser was shipped in a carton designed to give it

maximum protection. It was thoroughly inspected before leaving the factory. File any claims for shipping damage or irregularities directly with the carrier.

## Cleaning Instructions

### Disassemble

1. Remove the two knurled screws on the front of dispenser.
2. Lift up on pull knob shaft and remove the plate assembly.
3. Remove hopper cover. Pull lock spring knob out located on backside of dispenser. At the same time, lift hopper up from the rear.
4. Remove slide assembly and trap door.

### Cleaning

1. Hand wash in mild soap and warm water.
2. Rinse and dry thoroughly before re-assembling.

### To reassemble

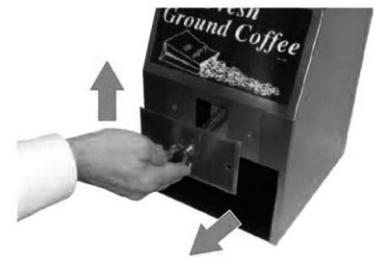
1. Place trap door in position.
2. Place slide into hopper assembly.
3. Place hopper in dispenser cabinet by holding hopper higher in the back so the groove on front side of hopper can slide into position on cabinet.
4. Press hopper down firmly on back of cabinet. Pull lock spring knob out so lock spring can snap into location. You should be able to hear the lock click.
5. Place pull rod in slot located on the slide and replace the two front panel screws.
6. Cabinet can be cleaned with a mild soap and a damp cloth. AVOID excess water.

## Adjustments

1. Remove thumb screws and top cover.



2. Lift dispense handle up and pull straight out.



3. Pull the knob on the back of the dispenser.

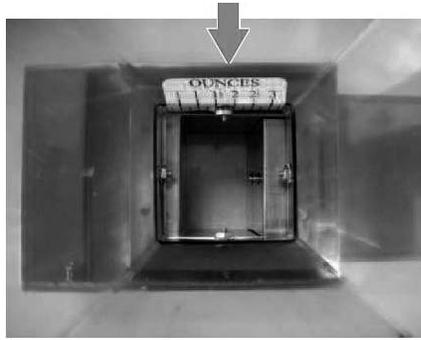
Tilt the hopper forward.

Pull assembly straight up.



## Adjustments (continued)

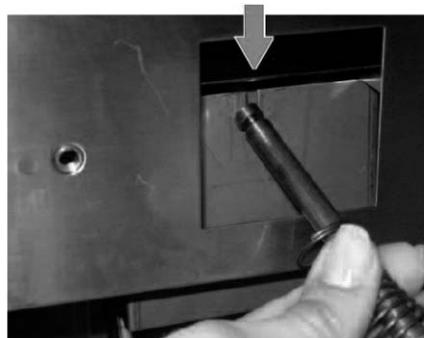
4. Turn knurled knob until desired quantity is displayed on the hopper gauge.



5. Replace hopper assembly.



6. Replace hopper dispense pull handle making sure slot in shaft fits into "U" shaped slot in hopper assembly.



7. Replace thumb screws.



8. Set brew basket stop for size brew baskets being used. There are three basic sizes for the brew baskets: 7-½ inches, 7 inches, and 6 inches. This dispenser is set for a 7 inch brew basket. If you're using a different size of brew basket, remove the two screws holding the brew basket stop and move stop to the location corresponding to your brew basket size.

If you need help, call Grindmaster-Cecilware Technical Service Department, (502) 425-4776 or (800) 695-4500 (USA & Canada only) (Monday through Friday 8 AM - 6 PM EST). Please have the model and serial number ready so that accurate information can be given.

Prior authorization must be obtained from Grindmaster- Cecilware for all warranty claims.

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0516 Form # CW-342-01

Part # 390-00089